

Wilton-Lyndeborough Cooperative School District
School Administrative Unit #63

192 Forest Road
Lyndeborough, NH 03082
603-654-8088

Bryan K. Lane
Superintendent of Schools

Betty Moore, M.Ed.
Director of Student Support Services

Lise Tucker
Business Administrator

SUPERINTENDENT'S REPORT
January 22, 2019

In response to comments and concerns brought up by the public at the January 8 board meeting, I have been reaching out to some of the parents who brought forward their thoughts. I have appreciated our discussions and I continue to invite feedback from members of our school community.

I have been preparing documents as requested by the board in regard to the budget. I have included in the board packet:

- A summary of how the ADM was calculated for the upcoming budget
- MS24-R documents from 2017 and 2018
- DRA documents for the apportionment for 2017 and 2018

Thank you to Lise Tucker in gathering this information.

The New Hampshire Department of Education has brought forward a technical advisory in regard to HB 1612 which states:

“This bill requires each local district to develop a data security plan.”

I have attached the NH DOE minimum standards as they have been reported to the district. There is a reference to the publication “Protecting Controlled Unclassified Information in Nonfederal systems and Organizations.” This is 125-page document that has been forwarded to the board. Mr. Verratti will be developing a check list to ensure that we will be in compliance.

In response to a citizen concern raised in regard to a phone outage that occurred last month. There are emergency plans that are reviewed annually in school offices with the Director of Technology. Each building has the capability to use hard wire lines that are not connected to our main system. This allows staff to call out in case of an emergency. We will begin to post these procedures in the offices so that staff has immediate access. This is a rarity and having the information handy is good practice. In addition, as a part of future protocol, local law enforcement will be notified whenever there is a phone outage to coordinate any activities deemed appropriate and to get counsel on safety issues at hand.

On January 23rd the organization known as Community Action for Safe Teens will be holding a “Town Hall Meeting” on Wednesday January 23 at 6PM in the Milford Town Hall. The topic is preventing vaping, marijuana, alcohol and prescription drug misuse among youth. I sent out an email message to parents about this on January 15. All adults along with middle and high school students are invited to attend.

On Monday February 4, I will be attending the annual Legislative Review Part 1 session to be held in Concord. This is a great opportunity to hear from legislative leaders from the house and senate as well as the governor if he is available to attend. I will bring back a full set of information for the board's review.

On Saturday February 2nd the Souhegan Valley Chamber of Commerce will be holding a "Wellness Fair". This free event will be held at the Souhegan Valley Boys and Girls Club in Milford from 11 AM to 2PM.

On Tuesday February 5th I will be meeting with town officials in regard to an emergency management plan. FRES is an evacuation center and the meeting is to ensure that plans are in place should the facility be needed.

I attended the Southwest Superintendent's meeting on Friday January 18 in Henniker.

I will be attending the New Hampshire School Administrators Association meeting on January 25 in Concord.